

Hiring Manager  
Recruitment Department  
Dayjob Ltd  
Birmingham  
B18 6NF

23 October 2010

Dear Sir / Madam

I am responding to your advertisement for a Staff Nurse that appeared in the October 2010 issue of the Staff Nursing Times. After reading the job description in detail I am confident that I would make an outstanding addition to your medical team.

As you can see from my attached CV, I am a highly motivated Registered Nurse with over 5 years of practical experience in the high-level care of patients, the support of clinical operations and also the cost effective management of healthcare operations.

I consider my greatest strengths to be my ability to develop and maintain excellent working relations with physicians, staff and patients as well as a comprehensive understanding of all areas of nursing care and healthcare delivery.

I believe that working in a challenging environment such as yours will provide an excellent opportunity for me to best utilize my skills while contributing to the healthcare community, patients, and their families.

I hope that you will consider my application and I would welcome a phone call so that we might be able to set up an interview. If you need any further information then please do not hesitate to contact me.

I thank you for your time and I look forward to hearing from you.

Yours sincerely:

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